

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
OF MEETING HELD FEBRUARY 3, 2005**

A public meeting of the Arizona Geographic Information Council was convened at 1:30 pm on February 3, 2005 at the Arizona State Land Department, 1616 West Adams Street, Phoenix, AZ 85007 in Room 321. Present at the meeting were the following members or designees of the Arizona Geographic Information Council:

Victor Gass, Arizona Department of Environmental Quality
Chris Newton, Arizona Department of Health Services
Sharon Nicholson, Arizona Department of Public Safety
Tom Morrison, designee for Richard Oland, Arizona Department of Revenue
Jami Garrison, Arizona Department of Transportation
Gene Trobia, Arizona State Cartographer's Office
Gary Irish, Arizona State Land Department
Shea Lemar, designee for Jana Hutchins, Arizona State University
Leland Dexter, Northern Arizona University
Chris English, designee for Bob Hetzler, Bureau of Indian Affairs
Jack Johnson, Bureau of Land Management
Candace Bogart, USDA Forest Service
Tom Sturm, US Geological Survey
Timothy Smothers, League of Arizona Cities and Towns
Rita Walton, Maricopa Association of Governments
Rick Harrington, Southern Arizona Geographic Information Systems

Absent were:

Lisa Danko, Arizona Department of Commerce
Linda Strock, Arizona Department of Economic Security
Brenda Fox-Grey, Arizona Department of Education
Richard Oland, Arizona Department of Revenue
Dena Gambrel, Arizona Department of Water Resources
Larry Fellows, Arizona Geological Survey
Bradley McNeill, Arizona State Parks
Jana Hutchins, Arizona State University
Craig Wissler, University of Arizona
Bob Hetzler, Bureau of Indian Affairs
Dave Minkel, National Geodetic Survey
Keith Larson, Natural Resource Conservation Service
Rodney Hampton, Arizona Association of Counties
Manny Rosas, Pima Association of Governments
Scott Bowman, Yuma Regional Geographic Information System
Howard Ward, Private Sector

The following matters were discussed, considered, and decided at the meeting:

- I. Call to Order. The Council was called to order at 1:30 p.m. by Sharon Nicholson, AGIC President. A count of Board Members established that a quorum was present (see list of Board members and alternates).
- II. Budget Update: Gary Irish reported on the AGIC budget (see attached AGIC Budget Summary). The status of the AGIC budget indicated that as of December 31, 2004 the AGIC General account showed a balance of \$32,736.23 and the AGIC Conference account showed a balance of \$29,622.73.
- III. Approval of Minutes of the November 4, 2004 Board meeting. Glen Buettner noted that in the November 4 minutes under Data Resources where the minutes state that the State Cartographer's Office received a grant from the State Forester's Office, the grant was actually received from FEMA. Motion made by Jami Garrison to approve the minutes of the November 4 meeting as amended. Seconded by Chris Newton. Motion was approved unanimously.

Action Item: Minutes of the November 4, 2004 AGIC Board meeting approved unanimously.

IV. Committee Reports

A. *Administration and Legal Committee*

Tim Smothers, committee chair, reported that he had received only one nomination for President, Rick Harrington, and one nominee for Secretary, Gary Irish. Tim requested a motion to approve Rick as incoming President. Gene Trobia moved. Jami Garrison seconded. Tim noted that Rick had accepted the nomination at Tim's urging and he thanked Rick for agreeing to it. Motion was approved unanimously.

Action Item: Rick Harrington approved as incoming AGIC President.

Tim requested a motion to approve Gary Irish as Secretary. Gene Trobia moved. Rick Harrington seconded. Motion was approved unanimously.

Action Item: Gary Irish approved as AGIC Secretary.

Tim Smothers next reported that the Administration and Legal Committee had recently met to discuss the 2005 Work Plan for AGIC (see attached AGIC 2005 Work Plan presentation). The Work Plan lays out the broad goals and objectives for AGIC and its committees. Chris English suggested that one course of action AGIC might attempt in the coming years is to approach the tribes in Arizona and attempt to get more GIS data from them into a public setting. Shea suggested recruiting at least one Native American onto the Board might help in such an effort.

Candace Bogart asked if there from input from persons outside of AGIC on the Work Plan. Tim indicated that the Work Plan was developed solely by the Administration and Legal Committee.

Tim next reported that Jason Howard had attended an open meeting law seminar and had information to report to the Board. Jason Howard reported on the open meeting law seminar and suggested that the Administration and Legal Committee meet with one or more representatives from the Attorney General's Office to discuss how the Board and the committees can ensure compliance with open meeting law.

B. *Conference, Education, and Outreach Committee*

1. Conference Working Group

Jason Howard reported on the status of income from the AGIC 2004 Conference, and that the working group was consulting with a meeting planner on the contract. Jason reported that tentatively the AGIC 2005 Conference would be held in Prescott in October.

Jason reported that the working group had discussed moving Conference planning into a new cycle in which two Conferences are being planned at once: intense planning and execution on the current year's Conference and advanced planning on the following year's Conference.

2. Education Working Group

Shea Lemar reported that the next Internet mapping user group would be held March 3. Shea announced that the Technology and Education Conference at Arizona State University would have a GIS track this year. Shea requested a motion to send Seth Franzman to that Conference. Gene Trobia moved. Leland Dexter seconded. Motion was approved unanimously.

Action Item: AGIC will pay for Seth Franzman to attend the Technology and Education Conference at Arizona State University.

3. Outreach Working Group

Santiago Garcia reported that the working group would like to restart the AGIC Newsletter and Jim Riedmann had volunteered to edit it. Santiago noted that the revived newsletter would be purely electronic, so no expense would be involved in publishing it. Shea asked the purpose of the newsletter. Jim Reidmann answered that it would keep people aware of the Board's activities, as well as serve as a place for people to know what is happening in GIS around the state. Santiago reported that the plan is to produce the newsletter quarterly. Tim Smothers added that a draft of each

newsletter could be provided to Board members prior to each Board meeting, and the content would be approved at each Board meeting. Santiago requested a motion to revive the AGIC newsletter. Jami Garrison moved. Chris Newton seconded. Motion was approved unanimously.

Action Item: Outreach Working Group approved to restart the AGIC newsletter.

C. *Data Resources Committee*

Gene Trobia reported that Board needed to approve the committee structure outlined in the 2005 Work Plan, and motioned that this be done. Rick Harrington seconded. Motion was approved unanimously.

Action Item: Committee structure outlined in the 2005 Work Plan approved.

1. Imagery Working Group

Gene Trobia reported that the Imagery Working Group would be more active in 2005 because of federal programs to acquire DOQQs for the entire state on a 3 year cycle.

Tom Sturm reported on the status of federal orthoimagery projects in Arizona (see attached 1-meter Orthoimagery for Arizona). Tom reported that the Lower Colorado River project was complete and that the State Cartographer's Office would receive that imagery from the US Geological Survey. Tom also reported that work was under way on the Border imagery project.

Candace Bogart reported that Tonto Nation Forest imagery was complete and would be added to the USGS repository.

Tom Sturm added that the USGS would be working with the State Cartographer's Office to refresh imagery not covered by federal programs. Gene Trobia added that a pilot program with the USGS and several counties was being developed, and that a survey would be conducted to find existing orthoimagery.

2. Height Modernization Working Group

Gene Trobia reported that a briefing packet had been completed and had been sent to the Congressional offices of the Arizona delegation and to the Governor's Office.

Gene also noted that the Mapping Arizona document had been completed and sent out to Board members. Funding for the printing came from a FEMA grant.

[Copies of the Height Modernization briefing document and Mapping Arizona are on file at the Council's offices at 1616 West Adams Street, Phoenix, AZ 85007.]

D. *Technology Committee*

Gary Irish reported that some representatives from State agencies had met on December 9 to view a prototype of the AGIC Portal. Gary indicated that initially the Portal will be implemented among a few State agencies for testing, and eventually would be opened to a wider audience.

Jason Howard gave a brief report on the status of the Arizona National Map. Jason reported that the software is installed and tested and that he was in the process of collecting data for the project.

Victor Gass reported on the progress of web cartographic symbology guidelines for Arizona State agencies. Victor reported that the purpose of the guidelines is to provide similarity of web cartography across state agencies. Victor added that he and Jason Howard would be presenting this information at the Internet mapping user group in March.

E. *Homeland Security Committee*

Sharon Nicholson reported that the committee had not met recently, but that the group needed to get together soon.

V. Mapping Arizona Report

Glen Buettner reported that Mapping Arizona was printed and mailed out to Board members and to persons who attended the Homeland Security workshops in 2003. Glen reported that the Outreach Working Group would be responsible for soliciting new example GIS applications for future publications of Mapping Arizona.

VI. NSGIC Report

Gene Trobia reported that he is working in his capacity as past-president of NSGIC with the USGS on the reorganization effort.

VII. Miscellaneous Announcements

Tom Sturm reported on the status of the National Hydrography Dataset update in Arizona (see attached Arizona National Hydrography Dataset).

Jack Johnson reported that Resource Management Tools Conference would be held in Phoenix in April.

Sharon reported that Tom Sturm was now officially a Board member.

Russ Heisinger reported on the reorganization of public works at Maricopa County. Russ added that new aerial imagery would be available on the Assessor's website in March and that he would be requesting funds to rectify the parcel database to the orthoimagery next year.

Sharon Nicholson reported that Tim Smothers was now officially the President of the Board. Tim thanked Sharon for her service.

VIII. Call to the Public.

No input from public participants.

IX. Next Meeting and Location.

The next AGIC Board meeting will be held May 5, 2005, at 1:30pm, location to be announced.

X. Adjournment

Jami Garrison moved to adjourn. Seconded by Jack Johnson. Motion was approved unanimously. Meeting adjourned at 4:08 p.m.

Attachments:

AGIC Budget Summary

AGIC 2005 Work Plan presentation

1-meter Orthoimagery for Arizona

Arizona National Hydrography Dataset